

Before final approval of the establishment of a club, the prospective club leader must be prepared to answer questions regarding each of the following mandatory constitution sections at the time of his/her assigned interview on Thursday, September 17, or Friday, September 18, in Mr. Gatlin's room, Room 3614. Also, the prospective club leader must submit a formal club constitution within two weeks of his/her interview date.

Article I: Name of Club

(The name should be representative of the club's purpose.)

Article II: Purpose of Club

(Include the vision, mission, goals, and objectives of the club. How is this club going to benefit the students, the school, and/or the community?)

Article III: Powers

(Include how the constitution may be changed and voting procedures to approve proposals. No changes are ever made without the approval of the sponsor.)

Article IV: Meetings

(Include the location, day – example, 1st Tuesday of the month – and time of scheduled meetings. Consider the meeting days of existing clubs.)

Article V: Membership

(Include membership, attendance, and financial requirements. Include reasons for dropping a member from the group, replacing an officer, and mandatory club requirements. Sponsor approval is required.)

Article VI: Dues

(Wake County only allows dues of \$1.00.)

Article VII: Officers and Duties

(Include the club officer titles and the specific duties of each officer. Most clubs have a president, vice-president, treasurer, and secretary. Additional officers should be added to meet the specific needs of individual clubs. The president of the club is required to attend the Student Council's Inter-Club Council meetings.)

Article VIII: Elections

(Include the qualifications and procedures for electing officers.)

Article IX: Activities, Projects, and Community Service

(List activities and projects of the club. All clubs are encouraged to participate in at least one community service project per semester.)