

## **2009-2010 How to Request a New Club at Panther Creek High School**

Student Council Advisors: Ms. Simmons (Room 1612) and Mr. Gatlin (Room 3614)

Applications are available in the Student Services office, from the Student Council Advisors, and on the PCHS Website...under Forms.

### **Deadline for requesting a new club for 2009-2010: 3:00 p.m. Tuesday, September 15**

All applications must be completed and submitted to Mr. Gatlin, Rooms 3614.

Students returning applications must sign up for an interview time with the Student Council.

The Student Council and the Student Council advisors will review all proposals for new groups for the 2009-2010 school year. Interviews will be held Thursday, September 17, and Friday, September 18, in Mr. Gatlin's room, 3614, during SMART lunch.

### **In reviewing proposals for new clubs, the committee will consider the following:**

- Is there an existing group that has the same purpose?
- How will this new group benefit the students, the school, and/or the community?
- What commitment do the creators of the new club have to make the group viable and long-lasting?

### **Before a new club may be formed, a school staff member must be willing to accept the following responsibilities:**

- Be present at all club meetings and sponsored activities.
- Approve all notices concerning activities.
- Account for all money through the bookkeeper.
- Approve all activities and submit activities that will take place on Panther Creek's campus to Student Council for initial approval. If Student Council supports the activity, the proposal will be submitted to the appropriate administrator for final approval. Student Council will notify the club advisor concerning approval status.
- Encourage member involvement.

\*A staff member should not agree to sponsor a new club unless he/she has the time and commitment to help make the group become a viable and long-lasting one that benefits the students, school, and/or the community.

### **Club Expectations:**

- Clubs preferably meet during SMART Lunch, but they may also meet after school between the hours of 2:30 p.m. – 4:00 p.m.
- Clubs must have the sponsor present at all meetings and club-sponsored activities.
- Presidents of clubs are expected to attend Inter-Club Council meetings.
- Club approval is for one year only. Clubs must submit a renewal application for the next school year at the end of the current school year.