

## **How to Request a New Club at Panther Creek High School 2007-08**

Student Council Advisor: Mrs. Connor

**Thursday, September 06 – Monday, September 17**

Applications are available in the Student Services office and via the school's website.  
(<http://www.panthercreekhs.wcpss.net>)

**Deadline for requesting a new club for 2007-08: 3:00 p.m. Monday, September 17, 2007**

All applications must be completed and submitted to Mrs. Connor in Room 3520.

Students returning applications must sign up for an interview time with the Student Council Committee.

**The Student Council and the Student Council Advisor will review all proposals for new groups for the 2006-07 school year. Interviews must include the students creating the club and the club sponsor. Interview times will be after school from Wednesday, September 19 and Thursday, September 20, 2007.**

**In reviewing proposals for new clubs, the committee will consider the following:**

Is there an existing group that has the same purpose?

How will this new group benefit the students, the school, and/or the community?

What commitment do the creators of the new club have to make the group viable and long lasting?

**Before a new club may be formed, a school staff member must be willing to accept the following responsibilities:**

Be present at all club meetings and sponsored activities.

Approve all notices concerning activities.

Account for all money through the bookkeeper.

Approve fundraiser proposals and submit them to Student Council for approval.

Submit any fundraiser requests to the administrator in charge of fundraising.

Encourage member involvement.

**A staff member should not agree to sponsor a new club unless she/he has the time and commitment to help make the group become a viable and long-lasting one that benefits the students, school and/or the community.**

### **Club Expectations:**

Clubs may meet after school from 2:30 p.m. – 4:00 p.m.

Clubs must have the sponsor present at all meetings and club-sponsored activities.

Presidents of clubs are expected to attend Inter-Club Council meetings on the second Wednesday of each month.

Clubs are not to participate in fundraisers without prior approval from administration

Clubs are to submit an End-of-Semester Report of activities, projects, and fundraisers to appropriate administrator .

Club approval is for one year only. Clubs must submit a renewal application by May 30, 2008 in order to apply for club status during the 2008-2009 school year.